



**GEORGIA DEPARTMENT OF PUBLIC HEALTH  
POLICY # IT-13002  
INFORMATION SECURITY PROGRAM POLICY**

Approval:		2.25.14
	Paul Ruth, Chief Information Officer	Date
		2/28/14
		James C. Howgate, Chief of Staff

**1.0 PURPOSE**

The Department is committed to protecting the security of its information systems and data. This policy establishes the requirement for the Department to implement and maintain an internal information security infrastructure that safeguards the confidentiality, integrity, and availability of its information assets.

**1.1 AUTHORITY**

The Georgia Department of Public Health (DPH) Information Security Program Policy is published under the authority of DPH and in compliance with the following:

- 1.1.1 Georgia Technology Authority Enterprise Information Security Charter Policy PS-08-005.01
- 1.1.2 Official Code of Georgia Annotated (OCGA), Sections: 50-25-4(a)(21) and 50-25-4(a)(10)

**2.0 SCOPE**

This policy applies to the Georgia Department of Public Health.

**3.0 POLICY**

Department of Public Health will implement and maintain a formal information security program as a measure to protect the confidentiality, integrity, and availability of its information systems and data.

**4.0 DEFINITIONS**

- 4.1 Information Security Infrastructure** - The interconnected elements (people, policies, processes, procedures and technology), that provide the framework to support an organization's security philosophy regarding their assets and effectively meeting their business objectives.

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- 4.2 Confidentiality** - “Preserving authorized restrictions on information access and disclosure, including means for protecting personal privacy and proprietary information...” [44 U.S.C., Sec. 3542]. A loss of *confidentiality* is the unauthorized disclosure of information.
- 4.3 Integrity** - “Guarding against improper information modification or destruction and includes ensuring information non-repudiation and authenticity...” [44 U.S.C., SEC. 3542]. A loss of *integrity* is the unauthorized modification or destruction of information.
- 4.4 Availability** - “Ensuring timely and reliable access to and use of information...” [44 U.S.C., SEC. 3542]. A loss of *availability* is the disruption of access to or use of information or an information system.
- 4.5 FISMA** - Federal Information Security Management Act requires each [federal] agency to develop, document, and implement an agency-wide program to provide information security for the information and information systems that support the operations and assets of the agency, including those provided or managed by another agency, contractor, or other source.

## 5.0 RESPONSIBILITIES

- 5.1** The Chief Information Officer shall designate a member of his or her staff to serve as Information Security Officer, to have authority and responsibility for the implementation and management of the information security program.
- 5.2** The Information Security Officer shall develop, document, implement, and maintain the internal information security program to protect information assets.

## 6.0 PROCEDURES

- 6.1** The information security program shall:
- 6.1.1 Provide information security policies, standards, guidelines, processes, controls, and technology to protect information assets.
- 6.1.2 Assess information risk to the confidentiality, integrity, and availability of information assets based upon the risk management framework established by the Federal Information Security Management Act (FISMA) of 2002.
- 6.1.3 Ensure compliance with DPH, state, and federal requirements, such as but not limited to Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- 6.1.4 Meet DPH business objectives.

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**7.0 REVISION HISTORY**

<b>REVISION #</b>	<b>REVISION DATE</b>	<b>REVISION COMMENTS</b>
0		Initial Issue